



# ARP ESSER Health and Safety Plan Guidance & Template

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Section 2001(i)(1) of the American Rescue Plan (ARP) Act requires each local education agency (LEA) that receives funding under the ARP Elementary and Secondary School Emergency Relief (ESSER) Fund to develop and make publicly available on the LEA's website a *Safe Return to In-Person Instruction and Continuity of Services Plan*, hereinafter referred to as a *Health and Safety Plan*.

Based on ARP requirements, 90 percent of ARP ESSER funds will be distributed to school districts and charter schools based on their relative share of Title I-A funding in FY 2020-2021. **Given Federally required timelines, LEAs eligible to apply for and receive this portion of the ARP ESSER funding must submit a Health and Safety Plan that meets ARP Act requirements to the Pennsylvania Department of Education (PDE) by Friday, July 30, 2021, regardless of when the LEA submits its ARP ESSER application.**

Each LEA must create a Health and Safety Plan that addresses how it will maintain the health and safety of students, educators, and other staff, and which will serve as local guidelines for all instructional and non-instructional school activities during the period of the LEA's ARP ESSER grant. The Health and Safety Plan should be tailored to the unique needs of each LEA and its schools and must take into account public comment related to the development of, and subsequent revisions to, the Health and Safety Plan.

The ARP Act and U.S. Department of Education rules require Health and Safety plans include the following components:

1. How the LEA will, to the greatest extent practicable, implement prevention and mitigation policies in line with the most up-to-date guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning; The LCCTC will follow the PA DOH and CDC guidance and use evidence-based practice in evaluating individual situations related to community spread and positivity rates in order to keep all individuals safe and healthy. The LCCTC will follow mitigation protocol (proper handwashing, proper distancing as feasible, guidance to minimize the spread of germs, and proper cleaning for academic, extracurricular, and sports participation. **This plan is fluid and changes will be made as necessary to keep all individuals safe and limit the spread of any illness.**

2. How the LEA will ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services;

The LCCTC will follow the PA DOH and CDC guidance and use evidence-based practice in evaluating individual situations related to community spread and positivity rates in order to keep all individuals safe and healthy. The LCCTC will follow mitigation protocol (proper handwashing, proper distancing as feasible, guidance to minimize the spread of germs, and proper cleaning for academic, extracurricular, and sports participation. **This plan is fluid and changes will be made as necessary to keep all individuals safe and limit the spread of any illness.**

3. How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC:

- a. Universal and correct wearing of masks;
- b. Modifying facilities to allow for physical distancing (e.g., use of cohorts/podding);
- c. Handwashing and respiratory etiquette;
- d. Cleaning and maintaining healthy facilities, including improving ventilation;
- e. Contact tracing in combination with isolation and quarantine, in collaboration with State and local health departments;
- f. Diagnostic and screening testing;
- g. Efforts to provide COVID-19 vaccinations to school communities;
- h. Appropriate accommodations for children with disabilities with respect to health and safety policies; and
- i. Coordination with state and local health officials.

The LEA's Health and Safety Plan must be approved by its governing body and posted on the LEA's publicly available website by July 30, 2021.\* The ARP Act requires LEAs to post their Health and Safety Plans online in a language that parents/caregivers can understand, or, if it is not practicable to provide written translations to an individual with limited English proficiency, be

orally translated. The plan also must be provided in an alternative format accessible, upon request, by a parent who is an individual with a disability as defined by the Americans with Disabilities Act.

Each LEA will upload in the eGrants system its updated Health and Safety Plan and webpage URL where the plan is located on the LEA's publicly available website.

The ARP Act requires LEAs to review their Health and Safety Plans at least every six months during the period of the LEA's ARP ESSER grant. LEAs also must review and update their plans whenever there are significant changes to the CDC recommendations for K-12 schools. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

LEAs may use the template to revise their current Health and Safety Plans to meet ARP requirements and ensure all stakeholders are fully informed of the LEA's plan to safely resume instructional and non-instructional school activities, including in-person learning, for the current school year. An LEA may use a different plan template or format provided it includes all the elements required by the ARP Act, as listed above.

\* The July 30 deadline applies only to school districts and charter schools that received federal Title I-A funds in FY 2020-2021 and intend to apply for and receive ARP ESSER funding.

## **Additional Resources**

LEAs are advised to review the following resources when developing their Health and Safety Plans:

- [CDC K-12 School Operational Strategy](#)
- [PDE Resources for School Communities During COVID-19](#)
- [PDE Roadmap for Education Leaders](#)
- [PDE Accelerated Learning Thorough an Integrated System of Support](#)
- [PA Department of Health - COVID-19 in Pennsylvania](#)

# Health and Safety Plan Summary: LAWRENCE COUNTY CAREER AND TECHNICAL CENTER

Initial Effective Date: August 25, 2021

Date of Last Review: June 17, 2021

Date of Last Revision: December 16, 2021

1. How will the LEA, to the greatest extent practicable, support prevention and mitigation policies in line with the most up-to-date guidance from the CDC for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning?
  
2. How will the LEA ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services?
  
3. Use the table below to explain how the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC.

ARP ESSER Requirement	Strategies, Policies, and Procedures
<p><b>a. Universal and correct wearing of masks;</b></p>	<p>Masks wearing will follow the recommendations by the PA DOH and CDC. Masks are optional but changes may be necessary depending on safety recommendations.</p>
<p><b>b. Modifying facilities to allow for physical distancing (e.g., use of cohorts/podding);</b></p>	<p>None. Spacing will be as feasible and educationally appropriate.</p>
<p><b>c. Handwashing and respiratory etiquette;</b></p>	<p>All students and staff will be reminded about proper hygiene practices via educational tools (i.e. signs in visible areas, and verbal reminders). Handwashing with soap and water should be done for 20 seconds at regular intervals throughout the school day:</p>

	<ul style="list-style-type: none"> <li>● Upon arrival at school</li> <li>● Midmorning</li> <li>● Before lunch</li> <li>● After lunch</li> <li>● Before departing the school building</li> </ul> <p>Coughing and sneezing should be done into a tissue or elbow and followed by handwashing.</p> <p>Reminders to students and staff to avoid touching their face, putting hands in mouth or nose.</p> <p>Alcohol based sanitizers with at least 60% alcohol will be widely available in classrooms, common areas, and throughout the school building.</p>
<b>d. <u>Cleaning and maintaining healthy facilities, including improving ventilation;</u></b>	<p>Cleaning/Sanitizing/Disinfecting (restrooms, drinking fountains, hallways, center owned equipment and vocational areas).</p> <p>Utilize safe options with low residual and no odor that can lead to other health concerns for disinfecting and cleaning in classrooms and other areas.</p>
<b>e. <u>Contact tracing in combination with isolation and quarantine, in collaboration with the State and local health departments;</u></b>	<b>Utilize mask to stay protocols for all school-based close contacts.</b>
<b>f. <u>Diagnostic and screening testing;</u></b>	Nurse to assess each illness case to determine action per PADOH recommendations
<b>g. <u>Efforts to provide vaccinations to school communities;</u></b>	Provide information on vaccine clinic sites to the school community.
<b>h. <u>Appropriate accommodations for students with disabilities with respect to health and safety policies; and</u></b>	Students with disabilities will follow the same protocols to keep them safe and healthy. Accommodations will be made on an individual basis and will maintain confidentiality and respect.
<b>i. <u>Coordination with state and local health officials.</u></b>	The LCCTC will follow the guidance of the PADOH and CDC related to mitigating the spread of COVID-19 and any other health and safety needs within the school district.



## Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for the **Lawrence County Career and Technical Center** reviewed and approved the Health and Safety Plan on **June 17, 2021..**

The plan was approved by a vote of:

10-0 Yes December 16, 2021

           No

Affirmed on: **June 17, 2021**

Amended **December 16, 2021**

By:



*(Signature\* of Board President)*

Debra Allebach

*(Print Name of Board President)*

\*Electronic signatures on this document are acceptable using one of the two methods detailed below.

**Option A:** The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

**Option B:** If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.